**EVE, Inc.**

**Position Description**

**Sexual Assault Counselor**

**Full time**

**Work location: Clinton County**

**Summary of Functions**

The Sexual Assault Counselor plans and implements individual, group and family counseling services for victims of adult sexual assault, child sexual assault, and adults molested as children and their non-perpetrating significant others. Assures that plans and counseling goals are developed to meet the needs of referred individuals. Provides outreach groups in collaboration with community partners. Functions as a part of the counseling department team. May supervise student interns in provision of services. Reports to the Director of Counseling.

**Characteristic Duties**

* Provide individual and family counseling to residential and non- residential victims of child sexual assault, adult sexual assault, and adults molested as a child as well as their non-perpetrating significant others in person and/or via confidential telehealth platforms
* Plan, coordinate facilitation and facilitate/co-facilitate weekly support groups
* Responsible for the completion of family assessments requested by parents
* Provide counseling to survivors of sexual violence and their non-perpetrating significant others as a family unit
* Working with the Director, conducts program assessment and develop program components to address needs of survivors utilizing EVE’s resources
* Assist child and adult survivors with access to other services provided by EVE and within the community
* Provide programming in the community that supports the prevention and intervention of violence among youth; may also coordinate work with EVE staff on programs for youth
* Role model positive, non-violent behavior for children and parents, and staff
* Role model agency philosophy of empowerment
* Demonstrate compassion through non-judgmental words and actions in all interactions with clients and staff
* Participate and/or cause appropriate staff to participate in internal and external meetings as requested to advocate on behalf of survivors of sexual assault
* Provide regular on-going training and supervision to staff and volunteers; provide information regarding child development and interpretation of children’s needs and behaviors to parents, staff and volunteers
* Maintain records and statistical data as required; assure that all documentation and statistical information is completed in accordance with agency policy and within established timelines
* Attend community and professional meetings to address system change opportunities
* Maintain, review and update family and group materials/curriculum
* All other duties as assigned

**Position Qualifications**

**Education/ Experience:** Master’s Degree in Social Work, Counseling or Counseling Psychology. Experience working with the survivors of sexual violence and individual, family and group counseling with children and adults.

**Skills / Abilities:**

* Ability to perform duties outlined in position description
* Knowledge of Intimate Partner Violence and the Power and Control Wheel
* Sensitivity to and knowledge of the problems of survivors women and their children
* Experience with crisis counseling techniques
* Ability to demonstrate empathy, problem solving and conflict resolution skills
* Work with a diverse population
* Organize and prioritize responsibilities
* Work Independently
* Written and oral skills are of professional quality
* Use computer for report writing, data collection / meet job responsibilities

**Pass a criminal background check.**

**Possess a valid Michigan Driver’s License.**

**Please send resume, cover letter and references to Rachel Fraley at rfraley@eveinc.org**