#### **Job description**

**S.M.A.R.T. ADVOCATE**

**(*SANE Medical Advocacy Response Team)***

**On-Call Part Time Employee**

**Up to 28 hours a week**

End Violent Encounters (EVE, Inc.) is seeking to fill positions for SMART Advocates to provide support, resources and safety planning to victims of sexual assault in need of SANE (*Sexual assault Nurse Examiner)* examinations. This is an on-call position. Available shifts are 12am –6am, 6am to 12pm, 12pm to 6pm, and 6pm to 12am.

**Responsibilities of this position include, but are not limited to:**

* Providing trauma informed, survivor centered advocacy in a hospital setting
* Providing active listening and crisis intervention
* Effectively work alongside other providers such as law enforcement and medical staff
* Provide resources on available community services and safety planning
* Providing transportation of survivors, as needed, to SANE program locations (primary location Lansing, MI.)

**Position Qualifications:**

* Prior training/experience preferred in the following areas: Sexual Violence, Trauma Informed Care, Power and Control Dynamics, and Cross-Cultural Awareness
* *Mandatory training is provided by EVE to all SMART Advocates to enhance knowledge and skills needed to perform job duties*
* **Must Possess valid Driver’s License, pass driving record clearance,** **and** **pass criminal background check**

**Required Skills/Abilities:**

* Perform characteristic duties as outlined in the position responsibilities.
* Possess empathy, crisis intervention skills, and problem-solving skills in an empowerment-based manner
* Ability to communicate effectively, problem solve, and work well with people from diverse backgrounds.
* Must be able to maintain confidentiality.
* Must be able to respond to Lansing, MI within 30 minutes
* Demonstrates the ability to exercise sound judgment when evaluating situations and making independent decisions in a crisis-filled atmosphere.
* Ability to maintain professional boundaries.
* Possess strong verbal and written communication skills and general computer skills.

Shifts will be on-call and can be served in succession or separately throughout the week. SMART Advocates will be paid a flat rate of $25.00 an hour (paid for field work only) and a flat rate of $10.00 per hour for trainings. Reimbursement is received for mileage on their personal vehicle. EVE cannot guarantee minimum hours worked.

To apply, submit resumes, 2 references, and a brief summary detailing reasons for applying to stunney@eveinc.org.

Job Type: Part-time

Pay: Up to $25.00 per hour